INTENT TO SOLE SOURCE 

 Upgrade to Foundation Control

Lexington County School District One 100 Tarrar Springs Road

Lexington, SC 29072

RELEASE DATE: December 06, 2023

RESPONSE DEADLINE: December 21, 2023, 5:00 pm EST

RESPONSES MUST BE SUBMITTED ELECTRONICALLY TO: emarsh@lexington1.net

 Lexington County School District One

GENERAL SOLICITATION

Intent to Sole Source- Upgrade to Foundation Control

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1. **INTRODUCTION**
	1. Summary

Lexington County School District One intends to sole source to upgrade the Foundation Control Console and new drives at Lexington Performing Arts Center.

* 1. Contact Information

**ELizabeth Marsh, CPPB, NIGP-CPP**

Director of Procurement

100 Tarrar Springs Road

Lexington, SC 29072

Email: emarsh@lexington1.net

Phone: (803) 821-1176

**Department:**

Procurement

* 1. Timeline

| **Release Project Date**  | December 06, 2023 |
| --- | --- |
| **Submission Deadline**  | December 21, 2023, 5:00pm |
| **Contractor Selection Date**  | December 22, 2023 |

1. **PROJECT DETAILS**
	1. Important Instructions for Electronic Submittal

Lexington County School District One provides notice that it intends to enter into a sole source contract per Lexington County School District One Code section 2105 with a Vendor for the following services:

*Upgrade to Foundation Control Console and new drives at Lexington Performing Arts Center. This service is unique and one of a kind.*

* 1. Scope of Work or Project Details

The District is seeking to contract with Productions Unlimited to upgrade to Foundation Control system and new drives at Lexington Performing Arts Center.

The basis for intended sole source includes:

1. Productions Unlimited was the original contractor that installed and configured the Vortek System at the Lexington Performing Arts Center (LOPAC) in 2009 when the Performing Arts Center was constructed. Productions Unlimited recently configured and installed the same Vortek System at White Knoll and Gilbert PACs.
2. Taking into consideration Productions Unlimited status as an authorized ETC-Vortek controls upgrade contractor, their thorough knowledge of the LOPAC, the design and configuration of the original Vortek System and their knowledge of other PAC facilities in Lexington School District One, our assessment has concluded that Productions Unlimited is the only company to meet our requirements. while requiring less startup time to familiarize themselves with the facilities and Lexington School District One Standards.
3. **VENDOR SUBMISSIONS**
	1. Intent to Sole Source Requirement\*

Any actual or prospective bidder, offeror, contractor, or subcontractor aggrieved in connection with the intended award or award of this sole source contract, shall notify the Chief Financial Officer,and Director of Procurement, in writing of its intent to protest within ten (10) business days of the date this notice is posted. Any actual or prospective bidder, offeror, contractor, or subcontractor who is aggrieved in connection with the intended award or award of this sole source contract and has timely notified the Chief Financial Officer,and Director of Procurement, of its intent to protest, may protest to the appropriate Chief Financial Officer in the manner set forth below within fifteen days of the date this notice is posted; except that a matter that could have been raised as a protest of the solicitation may not be raised as a protest of the award or intended award of a contract.

A protest must be in writing, filed with the Chief Financial Officer,and Director of Procurement, and set forth the grounds of the protest and the relief requested with enough particularity to give notice of the issues to be decided. The protest must be received by the Chief Financial Officer, and Director of Procurement, within the time provided above.

Any notice of intent to protest and protest must be addressed to the **Chief Financial Officer,Jennifer Miller,** **jmiller@lexington1.net** **and, Director of Procurement, Elizabeth**

**Marsh,****emarsh@lexington1.net** **.**